

Toronto food importer seeks: good communicator with ocean rail truck customs ISO understanding /skill to monitor physical inventory place manage ocean import orders based at warehouse/office/distribution centre.

RESPONSIBILITIES:

- Supporting all supply chain operations;
- Organizing and managing inventory, storage, transportation and inter-company transfers;
- Analyzing and optimizing logistical procedures;
- Reviewing, preparing and routing purchase orders;
- Ensuring the safe and timely pick-up and delivery of inventory transfers, inbound inventories, packaging;
- Monitoring shipments, costs and on time delivery;
- Addressing and resolving shipment and inventory issues;
- Physical inventory control, cycle counts and working with internal CSR.

REQUIREMENTS:

- High School diploma/GED required;
- Degree in business administration, logistics or related field preferred;
- 2+ years of experience in logistics management would be an asset;
- Working knowledge of legal regulations and ISO requirements;
- Excellent communication and negotiation skills;
- Proficiency in Microsoft Office and Logistics software;
- Good management and organizational skills;
- Strong problem-solving skills;
- Inventory Management experience;
- Packaging and production experience would be an asset
- Experience with Ocean/Rail/Trucking freight is a must (2-3 years);

- Dealing with Customs and Custom brokers for shipment clearance.

ADDITIONAL:

- Full-time position;

- Casual dress;

- Company Pension;

- Extended health care;

- On-site parking;

- RRSP match;

- 8 hour day shift, Monday to Friday

SALARY:

- \$55,000 - \$60,000 (+) Enquire A Gravely 7 days to PM 416 733 2696 or email resume to andrew@foodindustryrecruiters.ca